

FEDERAL MINISTRY OF EDUCATION

ABUBAKAR TAFAWA BALEWA UNIVERSITY, BAUCHI

INVITATION TO TENDER FOR YEAR 2017 TETFUND ZONAL INTERVENTION PROJECTS

ABUBAKAR TAFAWA BALEWA UNIVERSITY, BAUCHI

(1.0) INTRODUCTION

Tertiary Education Trust Fund (TETFund) has allocated Funds to Abubakar Tafawa Balewa University, Bauchi for 2017 Zonal Intervention projects (Remodelling and Upgrade, Procurement and installation of furniture) towards achieving the mandate of the University.

The University therefore, invites experience and competent companies to submit bids for; Remodelling and Upgrade of former Bursary Department to Students Clinic and procurement and installation of furniture and other items. **(1.0) SCOPE OF WORK**

YEAR 2017 TETFUND ZONAL INTERVENTION PROJECTS

LOT NO.	DESCRIPTION OF WORK
Lot 1	Remodelling and Upgrade of former Bursary Department to Students Clinic comprising of Male and Female Dispensary, store, Labor room, reception/waiting area, minor theatre room, Laboratory and Staff Offices including external works.
Lot 2	Procurement and installation of various furnishing items to Staff Offices, Consulting rooms, Ward, Nurse

(1.0) ELIGIBILITY REQUIREMENTS

The University, in compliance with the PPA, 2007 and Bureau of public procurement (BPP) guideline, will carry out Pre-qualification of companies, which respond to this advert based on the following requirements:

- (a) Evidence of certificate of incorporation with Corporate Affairs Commission (CAC) including forms CAC 2 and CAC 7;

- (b) Evidence of Company's Current Tax clearance certificate for the three (3) years (2015, 2016 & 2017) valid till 31st December, 2018;
- (c) Evidence of Pension Compliance Certificate valid till 31/12/2018;
- (d) Evidence of industrial Training Fund (ITF) compliance certificate valid till 31/12/2018;
- (e) Evidence of Nigeria Social Insurance Training Fund (NSITF) compliance certificate valid till 31/12/2018;
- (f) Evidence of registration on National Database of Contractors, Consultants, and Service Providers by Bureau of Public Procurement (BPP) by submission of interim Registration Report (IRR) expiring on 30/06/2019 or valid certificate issued by BPP;
- (g) A sworn affidavit disclosing whether or not any officer of the relevant committees of Abubakar Tafawa Balewa University or Bureau of Public Procurement is a Former or present Director, shareholder or has any pecuniary in the bidder and confirm that all information presented in its bid are true and correct in all materials particular;
- (h) Company's Audited Account for the last three (3) years (2015, 2016 & 2017);
- (i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company Profile with curriculum of key staff to be deployed for the project including copies of their Academic/Professional qualifications;

(k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job completion certificates and Photographs of the projects;

(l) List of plants/Equipment with proof of Ownership/Lease

(m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided;

(n) All documents for submission must be transmitted with a Covering/Forwarding Letter under the Company/Firm's Letterhead paper bearing amongst others, the Registration Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(2.0) COLLECTION OF TENDER DOCUMENTS:

Interested companies are to collect the Standard Bidding Documents (SBD) from the office of the Procurement officer, ground floor, Senate Building, Gubi Campus on evidence of payment of a Non-refundable fee of N10,000.00 per Lot, paid into the Abubakar Tafawa Balewa University, Bauchi, Remits account in any commercial Bank.

(5.0) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each Lot desired, two (2) hard copies each of the Technical and financial bids with softcopy of the financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as 'Technical Bid' or 'Financial Bid'.

Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to, the Vice Chancellor, Abubakar Tafawa Balewa University, Bauchi, P.M.B 0248, Ningi Road, Bauchi, and clearly marked with the Name of the project and the Lot Number. Furthermore, the reverse of each sealed envelope should have the Name and address of the bidder and drop in the designated Tender Box, at the Procurement Unit, Ground floor, Senate Building, Gubi Campus **not later than 12:00 noon, Monday 25, March, 2019.**

(6.0) OPENING OF BIDS

The Technical Bids will be opened immediately after the deadline for submission at **12:00 noon, Monday 25 March, 2019**; at the Senate Chamber, 3rd Floor, Senate Building, Gubi Campus, Abubakar Tafawa Balewa University, Bauchi, in the presence of bidders or their representatives, observers, civil society organisation (CSO's), while Financial Bids will be kept un-opened. Please ensure that you sign the bid register in the office of the procurement unit, Ground Floor, Senate Building, Gubi Campus, Abubakar Tafawa Balewa University, Bauchi, as the University will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the procurement officer on email: procurement@atbu.edu.ng.

(7.0) GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorized by the bidder;
- (b) Bids submitted after deadline for submission would be returned un-opened;
- (c) Bidders should not bid for more than two (2) Lots;
- (d) All costs will be borne by the bidders;
- (e) All pre-qualified bidders will be invited at a later date for financial bid opening, while the financial bids of unsuccessful bidders will be returned un-opened;
- (f) Abubakar Tafawa Balewa University, Bauchi is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, (PPA) 2007

SIGNED:

VICE CHANCELLOR

ABUBAKAR TAFAWA BALEWA UNIVERSITY, BAUCHI